

Safety: Mishap Reporting and Investigation

The following supplements CAPR 62-2, Mishap Reporting and Investigation, and the INWG Memorandum on Initial Mishap Reporting Procedures:

PURPOSE: To assure the prompt initiation of reporting any mishap which occurs during GLR-IN-069 activities.

INSTRUCTIONS:

1. The senior member in charge of any GLR-IN-069 activity is responsible for notifying the Squadron Commander of any mishap which occurs during that activity. If the Squadron Commander cannot be contacted, the member shall notify the Safety Officer, Operations Officer, or Assistant Safety Officer.

Reporting shall be immediate, once necessary safety and security of the person or property involved is assured.

If unable to contact the Squadron Commander, Safety Officer, Operations Officer, or Assistant Safety Officer immediately, the senior member is responsible for taking whatever action is necessary towards accomplishing the notification described in paragraph 2 below.

NOTIFICATIONS ARE MANDATORY, AND ARE NOT TO BE POSTPONED FOR ANY REASON.

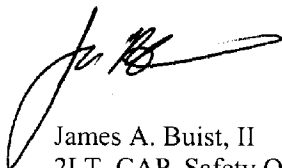
2. The squadron Commander, assisted by the unit Safety Officer and others as necessary, shall research and carry out the reporting and actions required by CAPR 62-2 and INWG Memorandum on Initial Mishap Reporting Procedures.


CAPR 62-2, INWG Memorandum on Initial Mishap Reporting Procedures, as well as this GLR-IN-069 Supplement to CAPR 62-2, are in five identical red folders, one each held by the squadron Commander, the Operations Officer, the Safety Officer, and the Deputy Commander, and one kept in the Safety file cabinet drawer in the squadron hangar.

3. Categories and classifications of mishaps are defined in CAPR 62-2, paragraphs 1 and 2, and attachments 1, 2 and 3. Also, certain aircraft "events" are now reportable, such as loss of engine power, unintentionally departing a runway, and other events (see Attachment 1, paragraph 2.e), *even though no damage may have occurred*. **NOTE:** Aircraft accidents/incidents may also require NTSB reports per FAR 830.

4. Notification shall be made as follows:

Squadron Commander	Capt Aaron Pietras	(C)	317-412-0211
Squadron Safety Officer	2Lt James Buist	(H)	317-386-8069
		(C)	517-930-2265
Squadron Operations Officer	Lt Col Anthony Cecere	(H)	317-878-9513
		(C)	317-432-5519
Squadron Deputy Commander	Maj James Neher	(H)	317-598-8901
		(C)	317-908-1461


James A. Buist, II
2LT, CAP, Safety Officer


Aaron Pietras
CAPT, CAP, Commander

Distribution: Wing Safety Officer
All squadron members via squadron website, <http://kaslersquadron.org/>
Squadron "Red Folders"